



CRESTON VALLEY COMMUNITY FOUNDATION

COMMUNITY PROSPERITY FUND Application Form

Please note that this version of the form is in Word format and is best completed by downloading to your computer, filling in the appropriate areas, and then saving to be printed or emailed.

1. Applicant Information:

Name of Organization (as it appears in the CRA Registry):

Canada Revenue Agency Registered Charity #

Address:

Contact Person/Author of Application:

(must have the appropriate signing authority to submit this application on behalf of the organization)

Title:

Phone:

Email:

2. The Project.

Briefly (3-5 sentences maximum) describe your organization.

Is your project part of a larger initiative? If so, please provide an outline.

Describe your Project (3-5 sentences maximum).

What are the goals of the project?

Who will the project impact?

How will you measure the effect of the project?

How will the project be funded after start up is complete, if applicable?

How long do you expect to continue this initiative? (Activities can begin in 2024 and can continue for up to three years as long as all funded activities are completed by June 30, 2027.)

Please describe a brief timeline for your project and activities. For example: “December 2024 to March 2025: Carry out six staff training sessions.”

Who will be responsible for overseeing the activities? (Name, role or title, responsibilities)

Are you working with any other organizations on these activities? If yes, please list the organizations and briefly describe their role.

3. The Budget

Total amount requested:

Provide details of your overall budget and included expenses such as:

- Staff salaries and employment-related costs
- Contractors/fees for professional services
- Materials and supplies
- Equipment
- Travel expenses
- Training and events
- Rent
- Administration
- Other [please specify in description]

As you complete your budget, we encourage you to reference the Applicant Guide that outlines Eligible Expenses. Please ensure the total amount in your budget matches the total amount requested.

4. Attachments

Please attach the following if you feel they are appropriate:

- Community Needs Analysis
- Business Plan
- Letters of Reference

5. Waiver

Grant Applicants acknowledge and agree that:

Information in your application may be shared with the Vancouver Foundation, Community Foundations of Canada, and the Government of B.C. The Community Prosperity Fund is possible through the collaboration of the Government of B.C., Vancouver Foundation, Community Foundations of Canada and a network of local community foundations. Your information may be used by the above organizations for promotional and reporting purposes.

Signature

Date

Print Name

Board Position

Deadline for Application is July 31, 2024.

Please forward to: Creston Valley Community Foundation
Box 701, Creston, BC VOB 1G0

Or by email to: grants@crestonvalleycf.ca